

CITY OF KELOWNA

MEMORANDUM

DATE: May 17, 2006

File: 0550-05
2320-20-8075

TO: City Manager

FROM: Airport General Manager

SUBJECT: **AIRPORT SECURITY CONTRACT RENEWAL**

RECOMMENDATION:

THAT Council authorizes Airport Administration to enter into an extension of the Airport Security Contract with the Commissionaires of B. C. for five (5) years effective July 1, 2006 ending June 30, 2011.

BACKGROUND & COMMENTS:

Aviation security is a highly visible and important component in today's travel environment. The current contract with the Commissionaires of B.C. fulfills the requirement of an independent check and balance to the various security layers at the airport. The military/policing background of most of their employees is particularly suitable to the airport environment and facilitates the security clearance necessary to work in the restricted areas of the airport. Existing staff have completed the necessary training and obtained the required licenses to work within the requirements of Federal Security Regulations. The staff is certified by the City of Kelowna to enforce both Airport Traffic Regulations and the City of Kelowna Traffic Bylaws at the airport.

The depth of the Commissionaires organization in Kelowna assures a supply of well-trained and motivated staff. The Commissionaires are professional, stable, mature and their deportment and uniformed presence is a credit to the airport; enhancing the first impression that visitors to the City receive.

The Airport received a proposal from the incumbent vendor on March 8, 2006 for consideration of renewal of their current contract for security services at the Airport. A Notice of Intent, with the City's desire to enter into a renewal, was published with a closing date of May 9, 2006. There were no vendor or public challenges to the Notice of Intent.

The current annual contract value is \$471,240.00, and annual increases of 2% (2006), 2% (2007), 3% (2008), 2% (2009) and 3% (2010), have been negotiated, providing the City with a fixed rate increase to the contract for five years.



R. Sellick

RS/DF/lab